

Advisory Committee Meeting Minutes
Farm and Ranch Management

CHAIRPERSON: Clint Kieschnick		
MEETING DATE: 10/20/14	MEETING TIME: 6:00 pm	MEETING PLACE: Vernon College
RECORDER: Michael Overstreet		PREVIOUS MEETING: Dickey's Barbecue Pit

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Clint Kieschnick, Farmer/Rancher Self-Employed	Joe Ed Word, Farmer/Rancher Self-Employed	Michael Schoppa, Instructor Vernon College
Wendy Meadows, Ag Instructor Retired		Dr. Gary Don Harkey, Dean of Instructional Services, Vernon College
Michael Overstreet, Dairy Farmer Owner/Operator		Shana Munson, Associate Dean of Instructional Services, Vernon College
J.D. Wing, Farm/Ranch Student Vernon College		Vicki Bradley, Faculty Assistant Vernon College
MEMBERS ABSENT:		
Larry Brown, Manager Farmers Coop Gin (<i>Proxy given to Mr. Kieschnick</i>)	Josh Kieschnick, Farmer/Rancher Self-Employed	Kyle Myers, Ag Instructor Vernon ISD
Shannon Conley, Ag Producer Self-Employed	Justin Lehman, Farmer/Rancher Self-Employed	


AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome and Introductions		Michael Schoppa
Purpose of Advisory Committee		Shana Munson
Election of Chair and Recorder	Action	Michael Schoppa
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	None	Chair
Continuing Business:	None	Chair
New Business:		Chair
Program statistics: Graduates, majors, enrollment; list of graduates	Information	Chair/VC faculty
Review goals and objectives		Chair
Workplace competencies	Discussion/Action if needed	Membership
Program revisions, curriculum/course review		Chair
Evaluation of facilities, equipment, and technology	Discussion/Recommendations	Membership
Advice on selection and acquisition of new equipment and technology	Discussion/Recommendations	Membership
External learning experiences, employment, and placement opportunities	Discussion	Membership
Professional development of faculty	Discussion/Information	VC Faculty
Promotion and publicity about the program to the community and to business and industry		
Needs of students from special populations	Discussion/Information	Membership

MINUTES

Key Points	Summary of Action, Discussion, Information/Responsibility and Plans for Follow-up and Reporting
Welcome and Introductions	Michael Schoppa welcomed and introduced committee members and staff.
Purpose of Advisory Committee	Shana Munson identified the importance this committee makes on the curriculum. Your expertise advice and guidance helps enrich our program to develop more desirable candidates for employment.
Election of Chair and Recorder	Mr. Schoppa opened the floor for nominations for the 2014-2015 chair. Michael Overstreet nominated Clint Kieschnick, Joe Ed Word seconded the motion. Motion carried. Chair, Clint Kieschnick opened the floor for nominations for recorder. Clint Kieschnick nominated Michael Overstreet, Joe Ed Word seconded the motion. Motion carried.
Approval of Minutes from the Last Meeting	A motion was made by Mr. Overstreet to accept the minutes as presented from the previous meeting. Mr. Word seconded the motion. Motion carried.
Old Business:	None
Continuing Business:	None
New Business:	
Program statistics: Graduates, majors, enrollment; list of graduates	The Cumulative List of Graduates/Completers was reviewed and discussed. Mr. Schoppa commented that the program is required to have 25 graduates/completers in a 5 year period, at this time we are right on track with the correct number of graduates/completers. He stated that the average Farm and Ranch class size for Fall 2014 is 11 students, while the Agriculture average class size is 7, with a combined class average size of 8.3. Joe Ed Word asked what has happened, when he was a student these classes consisted of half rodeo and half ag students. Dr. Harkey commented that due to the economy there is a lack of interest in this area. He went on to explain that area high school programs have always been our feeder programs, but with declining enrollment in the area schools of our 12 County service area it has hit our enrollment hard
Review goals and objectives	Mr. Kieschnick reviewed the revised Farm and Ranch Management Program Goals and Outcomes. The committee determined that the Goals and Outcomes as presented are adequate. Mr. Overstreet made a motion to accept the Goals and Outcomes as presented. Mr. Word seconded the motion. Motion carried.
Workplace competencies	Discussed workplace competencies and General Education Matrix for State requirements, Federal Government requirements, and Vernon College requirements. At this point the general consensus is that all courses required are identified with competences thru the SCANS competencies.
Program revisions, curriculum/course review	Mr. Kieschnick asked Mr. Schoppa to explain the newly implemented Associate of Applied Science Degree in Farm & Ranch Management being re-instated for the 2014-2015 academic year. Mr. Schoppa also commented upon the feedback received and the results of the survey by each committee member regarding the course offerings in relation to certificate and degree requirements.
Evaluation of facilities, equipment, and technology	All facilities, equipment, and technology are up to date and adequate. Mr. Schoppa stated that the department utilizes external labs for hands on experience, instead of simulation type devices in the classroom.

Advice on selection and acquisition of new equipment and technology	Mr. Schoppa commented that the classroom is equipped with the latest instructional presentation applications, software, and equipment and that no new equipment is needed at this time.
External learning experiences, employment, and placement opportunities	Mr. Kieschnick informed the committee that there were not any students enrolled in the Practicum classes this fall.
Professional development of faculty	Mr. Schoppa informed the committee that he is working on completing the required number of hours needed by each faculty member, but that many of the sessions conflict with his afternoon labs. He stated that there will be plenty of additional opportunities to complete the annual Vernon College requirements before the end of the Spring semester.
Promotion and publicity about the program to the community and to business and industry; nontraditional recruiting	Mr. Schoppa stated that he had a VC booth at the State FFA Convention, the State 4-H Roundup at Texas A& M, and at the State Ag Teachers Conference in Abilene, has participated in 4-H judging events, FFA contest, and 4-H Roundups. Plus, VC will host the District FFA Leadership Development Events on November 12 th at the Skills Training Center Mr. Overstreet commented that we need to figure out a way to reach students with interest in the service area. Ms. Meadows stated that in her 29 years of being involved with ag students and FFA it has always been a roller coaster, but she does believe that the offering of judging teams does draw kids! J.D. Wing, a current student stated that the oil field offers high salaries, so kids that have grown up on the farm see an opportunity to make some good money. Mr. Overstreet would like for us to gather information on programs like at Clarendon College, they seem to offer more specialized area of studies for students, such as a variety of judging teams. Mr. Wing commented that he knows of some students that chose NCTC due to their Stock Horse Team. Mr. Word asked if we think the problem is Vernon College or the Vernon area that stops students from attending.
Needs of students from special populations	Mr. Schoppa commented that there was only one student recommended by Student Services who needed instructional modifications and those accommodations for that student are being met.
Other:	With no further discussion the meeting adjourned at 7:30 pm

RECORDER SIGNATURE: 	DATE: 10/20/14	NEXT MEETING: Fall 2015
---	-------------------	----------------------------